

Cedar Rapids Area Association of REALTORS®

1860 1st Avenue NE
Cedar Rapids, IA 52402

Phone (319) 363-9604

Fax (319) 363-0892

E-mail: KristieSpeth@crrealtors.org

Website: www.crrealtors.org

Application for Firm Membership

REALTOR® _____

Appraiser _____

You MUST choose 1 from below

Primary _____

Secondary _____

MLS Participant _____

Firm Name: _____

Designated Broker Name: _____
First Middle Last

Firm Address: _____
Address City Zip Code

Firm Phone #: _____ Firm Fax #: _____

Firm E-mail Address: _____

Firm Web Page: _____

Real Estate Firm License #: _____ (Attach a copy of license)

Do you, as the designated broker, hold or have you ever held a real estate firm license in any other state? Yes ___ No ___ If yes, where: _____

Is your firm presently or previously been a member of any Association of REALTORS®? Yes ___ No ___ If yes, state the association name and dates of membership:

If yes, state Firm NRDS ID Number: _____

Has your firm been refused or had its membership terminated in any other Association of REALTORS®? Yes ___ No ___ If yes, state the basis for refusal and detail the circumstances related thereto:

Has your real estate firm license, in this or any other state, been suspended or revoked?

Yes ___ No ___ If yes, detail the circumstances related thereto: _____

Have you, your firm, or any members of your firm been found in violation of the Code of Ethics or MLS Rules & Regulations in any Association of REALTORS® in the past three (3) years or are there any such complaints pending? Yes ___ No ___ If yes, provide details:

Are you, your firm, or any members of your firm currently being investigated by the Iowa Real Estate Commission (or any other states) for any complaints? Yes ___ No ___

If yes, provide details: _____

Have you, your firm, or any members of your firm you been found in violation of any states real estate licensing regulations within the past three (3) years? Yes ___ No ___

If yes, provide details: _____

I have read and agree to the CRAAR By-Laws. (Click [HERE](#) to view)

Initials _____ Date _____

I have attached a list of all licensees affiliated w/ my firm and waivers for all CRAAR MLS non-participants.

Initials _____ Date _____

Listings of real or personal property, which are listed for sale subject to a real estate broker's license, located within the service area of the CRAAR, taken by Participants on Exclusive right to sell listing forms and Exclusive Agency listing forms, shall be delivered to the Multiple Listing Service within 2 business days, commencing on the list date.

Initials _____ Date _____

All MLS Participants must offer or accept compensation to and from other participants (or be licensed or certified by a state regulatory agency to engage in the appraisal of real property). Participants actively—continually and on an ongoing basis—endeavor to a. list real property of the type listed on the MLS in which participation is sought and/or b. accept offers of cooperation and compensation made by listing brokers in the MLS.

I hereby certify that the foregoing information is true and correct and I agree that failure to provide complete and accurate information as requested, or any misstatement of fact, shall be grounds for revocation of my membership if granted.

Broker's Signature _____

Date _____



APPLICATION FORM FOR WAIVER OF CRAAR MLS, MLS SUBSCRIBER FEES FOR AFFILIATED LICENSED REALTORS® OR APPRAISERS

Per Rule 7.42 & 7.43 of the National Association of REALTORS® (NAR) MLS Rules and Regulations, the individual(s) named in Exhibit A (“Waiver Applicant(s)”) shall be exempt from payment of the Cedar Rapids Area Association of REALTORS® (CRAAR) Multiple Listing Service (“CRAAR MLS”) MLS Subscriber fee so long as such Waiver Applicant(s) currently satisfies and continues to satisfy ALL of the following requirements:

1. Waiver Applicant is NOT a listing agent for any active listing included in the MLS;
 2. Waiver Applicant does NOT possess, control, or use a lockbox key to enter, view, or show any property that is listed in the MLS.
 3. Waiver Applicant does NOT directly or indirectly access or use in any manner whatsoever the listing information stored in the MLS. Such access and use includes, but is not limited to, direct access to or use of the MLS and the use of the other devices or services provided by the MLS or its affiliated or licensed vendors or suppliers, that permit access to and use of any listing information from the MLS; and
 4. Waiver Applicant does NOT use, directly or indirectly, in any manner whatsoever information from the MLS to list properties for sale or lease, to identify or locate properties for any potential buyers or lessees, and does not participate in listing or sales activity requiring licensure for any properties listed in the MLS.
 5. Waiver Applicant is a member of another MLS.
- Name Primary MLS: _____

CERTIFICATION BY WAIVER APPLICANT’S MLS PARTICIPANT / DESIGNATED BROKER

I certify that the Waiver Applicant(s) named herein on Exhibit A is/are affiliated with me and meet ALL of the above requirements, and therefore is/are eligible for a waiver of each Waiver Applicant's MLS Subscriber fee. I understand that I will need to supply an additional signed Exhibit A for any future Waiver Applicants. Further, I agree to notify CRAAR MLS within 5 calendar days if any Waiver Applicant remains affiliated with me but has become ineligible for a waiver of the fee. Simultaneously with such notice to CRAAR MLS, I will either (i) sever the agent from this office, or (ii) inform the agent that said agent must subscribe to CRAAR MLS within 3 business days of the notification to CRAAR MLS. Such affirmative notice to CRAAR MLS, and the subsequent completion of (i) or (ii) above, shall not constitute a breach of this agreement and shall therefore not incur the penalties described below.

I understand that any violation of the conditions of this waiver will result in automatic revocation of this waiver for the individual Waiver Applicant. I agree to pay any and all MLS Subscriber fees, retroactive to the beginning of the current billing year, plus a \$500.00 non-compliance fee for each Waiver Applicant that has had his or her waiver revoked, within 5 calendar days after the Waiver Applicant becomes ineligible for a waiver of the MLS Subscriber fee. I acknowledge that non-payment of the fee(s), by the due date, as indicated on the associated invoice from CRAAR MLS, will result in the MLS access for myself and all Subscribers associated under my CRAAR MLS participation being suspended until such time as all fees have been satisfied.

_____	_____	_____
Signature of Designated Broker	Printed Name of Designated Broker	Date

Print Company Name: _____

Designated Broker: Return Completed Form to: KrisstieSpeth@crrealtors.org

A waiver becomes effective immediately upon receipt and processing by CRAAR MLS of a properly completed application form provided the Applicant satisfies all requirements listed above. Approved waivers shall remain in effect until the applicant becomes an active subscriber, changes brokerages, or subsequently fails to satisfy any of the waiver requirements. Applicant will be notified by CRAAR MLS if

EXHIBIT A
Application Waiver Form

The undersigned Waiver Applicant(s) hereby acknowledge receipt of this Waiver Application Form from their Participant/Designated Broker and understand that any change to their waiver eligibility as defined herein must be communicated immediately to his or her Participant/Designated Broker. Waiver Applicant further acknowledges that non-compliance with the terms of the waiver and its notification provisions will result in the Participant/Designated Broker incurring Subscriber fees and a non-compliance fee on their behalf.

Participant/Designated Broker certifies that the following real estate and appraiser licensees meet all the requirements for receiving a CRAAR MLS, MLS fee waiver as described herein:

(This form must be filled out fully and signed by each Waiver Applicant. CRAAR MLS will email the Participant with "Approved" or "Denied" confirmation)

						<u>CRAAR MLS INTERNAL USE ONLY</u>	
Applicant Name	Applicant Signature	Real Estate License. #	NRDS Number	Date of Application		Approved/Denied	Date
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							

Attach additional sheets as necessary.

Signature of Designated Broker Printed Name of MLS Designated Broker Date

Print Company Name Office Broker Code